ANTONINE COLLEGE
A CATHOLIC CO-EDUCATIONAL COLLEGE FOUNDATION - YEAR 12

Enrolment Policy Brief Overview

Antonine College accept enrolment applications two years prior to commencement at the College. All applicants must complete an application form. Lodging an application form does not guarantee enrolment at Antonine College.

Parents/guardians/carers are required to provide copies of their child's:

- Birth Certificate
- Immunisation History Statement
- Baptism Certificate
- Current school report (Year 1 – Year 12)
- Custody / guardianship information if applicable (e.g.: court orders)
- For children born overseas: residency details.

Upon receipt of the application form with $50.00, non-refundable fee, the enrolment officer will contact parents/guardians/carers. The offer of enrolment is at the discretion of the principal who will consider each case on its merits, in light of enrolment priorities and the College Mission Statement, and taking into account any special circumstances.

Upon acceptance of your child at our College, you need to complete an enrolment form with payment of $250.00, non-refundable fee. This fee is applied for the improvement of College facilities. Parents/guardians/carers' signature of the enrolment form is taken as acceptance of the College policies, regulations, payment of fees and parental involvement.

Information to Be Collected

Antonine College is required to collect and retain particular information about parents/guardians/carers and their child. Parents/guardians/carers are required to provide particular information about their child during the enrolment procedure in order for Antonine College to meet its duty of care obligations and to satisfy government requirements.

Those children who were not offered a place will be placed on a waiting list and parents/guardians will be advised.

Enrolment Priorities

The following list provides an agreed order of priority for enrolment. The order of priority is:

- Siblings of children already enrolled at the College.
- Maronite Catholic children who are members of Our Lady of Lebanon Parish.
- Catholic children from other parishes.
- Children from other Christian Eastern Churches.
- Other students who provide a satisfactory academic and conduct report from their previous school and who are genuinely seeking a Catholic Education.

For any enrolment enquiries please contact:

Enrolment Officer
Antonine College
PO BOX 197, Moreland VIC 3058
9354 1377 (option 1)
enrolments@antonine.catholic.edu.au

Eligibility for Entry into Foundation

Child's date of birth	Eligible for Foundation in
1 May 2015 – 30 April 2019	2024
1 May 2016 – 30 April 2020	2025
1 May 2017 – 30 April 2021	2026
1 May 2018 – 30 April 2022	2027
1 May 2019 – 30 April 2023	2028
1 May 2020 – 30 April 2024	2029

PARENTAL RESPONSIBILITIES:

If the application is accepted, it is understood that parents/guardians will comply with the spirit of the College's Mission Statement by:

- Supporting the Catholic nature of the College and encouraging Gospel values and the standards or behaviour that those imply.
- Prayer and liturgy are vital aspects of religious life at the College.
- Accepting that your child will partake fully in every aspect of the College program.
- Accepting and supporting the College rules in matters of general behaviour and appearance.
- Co-operating with regulations set down from time to time by the College administration.
- Such regulations are designed to ensure the safety of all and the efficient management of the College facilities.
- Supporting the College administration and teachers.
- Supporting and becoming involved in the activities and fundraising efforts of the Parents & Friends Association.
- Meeting financial responsibilities for tuition fees and other costs related to the ongoing enrolment of the child. (Any difficulties in this regard should be discussed with the principal).
- Providing a current Working with Children Check for active participation in the College.
- Advising the principal of any Court Order(s) that may exist in regard to the child or any changes to such arrangements and providing a copy of the Court Order (s) and any subsequent changes for the child's file.

Please refer to our College Website https://www.antonine.catholic.edu.au/enrolment-information for full and up-to-date Policies.