



Homework Policy and Procedures

Homework and Study is a valuable part of schooling, it allows for the practicing, extending and consolidating of work completed in class. Homework and study provides training for students in planning and organising their time and provides parents with insight into what is being taught in the classroom.

Year 7 – 12 Saint Joseph Campus

It is expected that all students be provided with homework from Year 7-12 each week for each subject. Teachers are expected to monitor the completion of homework and ensure that all homework is checked.

Please consider the following:

- Consistent homework tasks should be listed in SIMON under Class Tasks from Year 7 – 12
- When homework is consistently not completed, the teacher must follow up by contacting families and documenting in SIMON.
- If the problem continues, then the Wellbeing or Learning Leader will become involved and a plan put in place to support the student.

The table below describes quality homework practices for the different year levels during term time.

Years	Homework	Recommended time
Year 7-8	<ul style="list-style-type: none">➤ Should include daily independent reading➤ may extend class work, focus on developing study notes, projects and assignments, essays and research➤ should be coordinated across learning areas to avoid unreasonable workloads for students➤ could include online programs or Apps	1-1.5 hours per night
Year 9-10	<ul style="list-style-type: none">➤ should include daily independent reading➤ may extend class work, focus on developing study notes, projects and assignments, essays and research	1-2 hours per night
	<ul style="list-style-type: none">➤ should be coordinated across learning areas to avoid unreasonable workload for students➤ homework may be accessed through SIMON➤ could include online programs or Apps	
Year 11- 12	<ul style="list-style-type: none">➤ should include daily independent reading➤ may extend class work, focus on developing study notes, projects and assignments, essays and research➤ homework may be accessed through SIMON➤ could include online programs or Apps	2-3 hours per night



Adapted from Department of Education Homework Guidelines:

<http://www.education.vic.gov.au/school/principals/spag/curriculum/Pages/guidelines.aspx>

F-6 Cedar Campus

Homework helps students by complementing and reinforcing classroom learning, fostering good lifelong learning and study habits, and providing an opportunity for students to be responsible for their own learning.

Roles and responsibilities

Schools can support students by:

- fostering lifelong learning and connecting families with the learning of their children, as part of a comprehensive and balanced curriculum within Victorian schools
- ensuring the school's homework policy is relevant to the needs of students
- advising parents/caregivers of homework expectations at the beginning of the school year and providing them with a copy of the homework policy
- encouraging parents/ caregivers of early primary school aged children to read **to** and **with** their children for enjoyment

Teachers can support students by:

- equipping students with the skills to solve problems
- encouraging real-life problem solving, logical thinking, creativity and imagination
- setting varied, challenging and meaningful tasks related to class work to suit the students' learning needs
- giving students enough time to complete homework, considering home obligations and extracurricular activities
- assessing homework and providing timely and practical feedback and support
- helping students develop organisational and time-management skills
- ensuring parents/caregivers are aware of the school's homework policy
- developing strategies within the school to support parents/caregivers becoming active partners
- offering a wide range of opportunities for families to engage in their children's learning

Parents can support students by:

- developing a positive and productive approach to homework
- ensuring there is a balance between the time spent on homework and recreational activities
- reading to them, talking with them and involving them in learning opportunities during everyday household routines and physical activity
- talking to teachers about any concerns they have about the homework
- attending school events, productions or displays their child is involved in
- discussing homework with their child in their first language, if English is not the main language spoken at home, and linking it to previous experiences
- linking homework and other learning activities to the families' culture, history and language, linking with relevant services, clubs, associations and community groups



Students can take responsibility for their own learning by:

- being aware of the school's homework policy
- discussing with their parents or caregivers homework expectations
- accepting responsibility for the completion of homework tasks within set time frames
- following up on comments made by teachers
- seeking assistance when difficulties arise
- organising their time to manage home obligations, participation in physical activity and sports, recreational and cultural activities.

Value of homework

Homework can foster a sense of self-discipline and responsibility and prepare students by:

- complementing and reinforcing classroom learning
- fostering good lifelong learning and study habits
- providing an opportunity for students to become responsible for their own learning
- developing self-regulation processes such as goal-setting, self-efficacy, self-reflection and time management
- supporting partnerships with parents by connecting families with the learning of their children

Quality practice

It is not necessary to assign large amounts of homework; however it is important that homework provides students with opportunities to practise skills, review content and deepen understanding of concepts learned. Homework and practice can also help students to develop self-regulation processes, such as time management and study skills.

The table below describes quality homework practice for the different year levels during term time.

Years	Homework	Recommended time
Foundation to 2	<ul style="list-style-type: none">➤ will mainly consist of daily reading whereby parents/carers or older siblings read <u>to</u> or <u>with</u> their child, as well as their child reading to them➤ enables the extension of class work, particularly Literacy and Numeracy, by practising skills or gathering of extra information or materials➤ could include online programs or Apps	15 to 30 minutes
3 to 4	<ul style="list-style-type: none">➤ should include daily independent reading➤ may extend class work, particularly Literacy and Numeracy, projects and research➤ should be coordinated across learning areas to avoid unreasonable workloads for students➤ could include online programs or Apps	30 to 45 minutes



ANTONINE COLLEGE

A CATHOLIC CO-EDUCATIONAL COLLEGE FOUNDATION - YEAR 12

5 to 6	<ul style="list-style-type: none">➤ should include daily independent reading➤ should be coordinated across learning areas to avoid unreasonable workloads for students➤ may extend class work, particularly Literacy and Numeracy, projects and assignments, essays and research➤ homework may be accessed through SIMON➤ could include online programs or Apps	45 to 60 minutes
--------	--	------------------

Adapted from Department of Education Homework Guidelines:

<http://www.education.vic.gov.au/school/principals/spag/curriculum/Pages/guidelines.aspx>