ANTONINE COLLEGE

A CATHOLIC CO-EDUCATIONAL COLLEGE FOUNDATION - YEAR 12

YEAR 7 HANDBOOK

WWW.ANTONINE.CATHOLIC.EDU.AU

Please avoid downloading this file as it is updated regularly.
Last update: 17 November 2022

2023 TERM DATES

Term 1:
Monday 30 January – Thursday 6 April

Term 2:
Wednesday 26 April – Friday 23 June

Term 3:
Monday 10 July – Friday 15 September

Term 4:
Monday 2 October – Friday 15 December

DAILY TIMETABLE

WARNING BELL & MUSIC	8:40am
STUDENTS TO BE SEATED IN CLASS	8:47am
Period 1	8:50am
CHANGEOVER	9:50am
Period 2	9:53am
BREAK 1	10:53am
WARNING BELL	11:28am
Period 3	11:32am
CHANGEOVER	12:32pm
Period 4	12:35pm
BREAK 2	1:35pm
WARNING BELL	2:10pm
Period 5	2:15pm
DISMISSAL	3:15pm

CONTACT US

Telephone: 03 9354 1377
Email: enquiries@antonine.catholic.edu.au

Correspondence: PO BOX 197, Moreland VIC 3058

COLLEGE OFFICE HOURS

The office is open Monday to Friday, 8:00am-4:30pm during school and the first week of each term holiday.

Welcome to Year 7

The commencement of Secondary school is a much-anticipated event for students and their families. At Antonine College, our priority is to ensure students feel welcome and safe. The Year 7 Year Level Theme is 'Identity'- students will establish a sense of belonging to the College as they work with their teachers and make new friends. The exploration of self-identity is a major focus of the Pastoral Care curriculum. Using restorative practices, the importance of maintaining positive relationships underpin all College practices acknowledging that trust, respect and love are the pillars of healthy connections. In particular, students explore the importance of acceptance, resilience and persistence as these qualities strengthen the concept of holistic identity.

All students at the College are a part of a House group and each Year 7 House group is in the care of a House teacher, who will support each member. In addition, students are a part of a Core group which has a group of teachers who are equally responsible for the students' wellbeing and educational needs. The Year 7 teaching team are there to help if any student has difficulties adapting to Secondary school. The first person students can talk to is their House teacher with whom they have regular contact in their daily lessons (RE and Pastoral Care). For any other issues, students can visit the Middle School Leaders (Wellbeing and Learning) who are always available to listen to concerns. Parental contact is encouraged as it is imperative for students, teachers and parents to form a partnership which works in the best interest of the child.

Welcome to Antonine College Saint Joseph Campus. We look forward to being a part of your educational journey.

Yours in Education

Ms Stephanine Monds

Year 7-9 Learning Leader

smonds@antonine.catholic.edu.au

Ms Ayesha Guido

Year 7 & 8 Coordinator

aguido@antonine.catholic.edu.au

St Joseph Campus Leadership

Ms Joanne Bacash
Principal

Mr Rob Fomiatti
Deputy Principal

Teaching and Learning Leadership Team

Ms Ria Coffey
Director of Learning

Careers and VET

Ms Josie Rovetto
Career Development Practitioner and VET Coordinator

Student Wellbeing and Engagement Team

Ms Helen Diab
Student Wellbeing and Learning Diversity Leader

Ms Stephanie Monds
7-9 Teaching and Learning Leader

Ms Fran Cometti
Senior Learning Leader
VASS Coordinator

Ms Ayesha Guido
Years 7-8 Student Co-ordinator

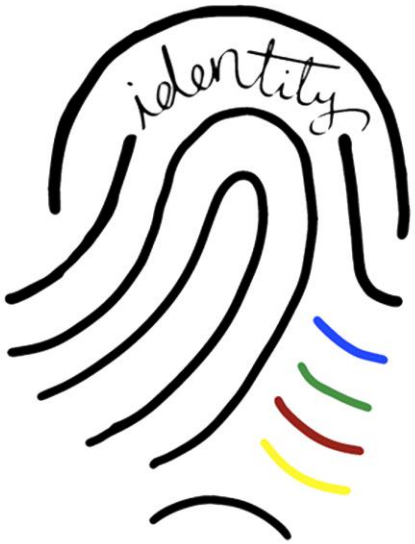
Ms Jessica Healy
Years 9-10 Student Co-ordinator

Ms Isabella Athaide
RE Curriculum, Liturgy and Retreats Coordinator

Ms Maureen Vitetta
Years 11-12 Student Co-ordinator

ANTONINE COLLEGE

Year 7 Theme **Identity**



But whoever is united with the Lord
is one with him in spirit.
Corinthians 6:17

Goal: In a safe, inclusive and respectful environment students gain an understanding of the questions Who Am I? and Where Do I Belong?

Mission Statement

As a Maronite Catholic learning community inspired by the Antonine Sisters' charism we strive to:

- **Enhance our Education in Faith**
  - Provide a comprehensive education in a secure and caring environment in which every person can grow and develop spiritually, intellectually, socially, and physically. Gospel values are reflected in our daily practices. Differences are welcomed and the value of every individual as a child of God is affirmed.

- **Enhance Teaching and Learning**
  - Provide a curriculum that caters for individual needs through a range of experiences suited to diverse learning styles.
  - Utilise Digital Technologies so that learning is engaging, personalised and authentic enabling students to become active and informed citizens of the 21st century.

- **Promote Student Wellbeing**
  - Foster respectful relationships among students, staff and others associated with the College in a spirit of co-operation, trust and responsibility.

- **Strengthen School Community**
  - Our College is committed to the continuous growth in learning outcomes for students and to develop the skills for lifelong learning. Partnership between home and College is promoted.
  - Opportunities for engagement in a deeper awareness of our cultural heritage, especially through the study of languages is provided.

- **Build Leadership**
  - All individuals are considered to be leaders demonstrating relationships

Vision Statement

Antonine College will commit to building a faith-filled learning community where:

- every student and staff member takes ownership of and responsibility for continuous improvement and life long learning
- students develop as autonomous, self managing, resilient and responsible learners
- digital technologies are fostered through an agile, innovative and effective teaching and learning environment

Daily Procedures and Important Information

The school day begins at 8:40am. By this time students should have unpacked their bags and be ready for the first two periods of the day.

Attendance

Antonine College attendance notification procedures, contacting parents or guardians on the day of their child's absence, adheres to the requirements that came out of a review from the State Education Minister in November 2017.

Late Arrivals

Students who are late must report to Student Services to receive a late pass.

Early Departures

If a student needs to leave early, parents must contact Student Services. Students are only permitted to leave at the end of a period and not once class has started. Please check the bell times carefully when planning this.

Student Absences

In the event that your child is absent from the College due to illness, appointment or any other circumstance, parents need to notify Student Services preferably by 8:45am.

Ongoing Absences

To ensure your child's education and wellbeing are supported, we encourage parents to communicate openly with the College where a child has an ongoing health, medical or wellbeing condition which may result in ongoing absences or medical appointments during school hours.

Overseas Travel

It is advisable students miss no more than four weeks of school in total. Missing more than four weeks may have a negative impact on progress at school. Please take this into consideration before making your decision to travel and discuss extended travel plans with the Principal.

An application form must be completed and returned to the College for Principal approval. The College must be notified at least one month in advance of intended travel so work can be made available through SIMON for the child to complete while overseas.

Excursions

Educational excursions provide a broader range of experiences than those given in the classroom. Parents will be notified in advance of any planned excursions with no additional charge. Parents must provide permission for any excursion via the PAM online parent portal. All students are expected to attend College excursions and incursions.

College News

Please visit the College website for latest news and information ww.antonine.catholic.edu.au

Medical

If your child requires medication to be taken at school, please note the following:

- Medication for students with ongoing medical conditions such as Asthma, Anaphylaxis or Diabetes is kept in the College Sick Bay. A Medical Action Plan must be provided from a doctor.
- Other medication may be stored in the College sick bay and administered when/if required.

Treatment for sick and injured students

- It is recommended not to bring your child/children to school if they feel sick in the morning.
- If your child feels sick or gets injured at school, parents are contacted for the child to be picked up.
- It is therefore important for the College to have accurate details of where parents or a friend can be contacted to arrange for collection of your child.

Lost Property

It is essential that all possessions be named clearly so lost property can be returned. If any item is lost, please check with Student Services.

Sunsmart Policy

College hats are recommended to be worn each day in Terms 1 and 4, during break time and other outdoor activities, such as physical education, sports and excursions. Students are also encouraged to wear hats when travelling to and from the College. It is recommended students use SPF 30+ sunscreen each day.

SIMON - Learning Management System

Year 7-12 students are expected to use the SIMON Learning Management System (LMS) to check their timetable, subject requirements, important dates and daily messages. The learning resources for subjects are made available through SIMON, with assessments and class tasks being assigned and assessed through SIMON. Students are encouraged to be autonomous in their learning with the use of SIMON.

PAM - Parent Access Module

It is necessary for all parents to use the Parent Access Module (PAM) of SIMON. Using the calendar to check important dates, reviewing assessment and class task results, permission for excursions and bookings for parent/teacher interviews are all completed by parents through PAM.

Assemblies

Assemblies are held regularly throughout the year and students are involved in the preparation and delivery.

Liturgies

During the year, there are opportunities for students to participate in mass, reconciliation and other liturgical celebrations both as an individual class and as a College.

The College conducts regular liturgies and paraliturgies, with notice given in the Newsletter/Calendar where possible. Parents are welcome to attend any of these celebrations and participate in the Opening Year Mass and in the Antonine Day Mass.

Lockers

Every student has their own lock with a combination. Students are to put all belongings in the locker and keep it locked. Students should not tell anyone their combination. A record of student locker numbers and lock combinations will be kept by the Year Level Leader.

Students are not permitted to carry their bags to class or at break time.

Mobile Phones

Mobile phones and other personal electronic devices are a distraction to learning, they must be switched off and in lockers during the school day. Under no circumstances are phones to be brought to classes or in the yard during breaks.

Parents are asked to call the College Office if there are urgent messages to be passed on to their child.

Saint Joseph Campus Library

The Library at Saint Joseph Campus is open to students daily from 8:15am. The Library provides a comfortable space that accommodates students for silent reading, private study, classes and quiet leisure activities such as chess.

The Library catalogue, **Access-it** provides all day access from any location to online digital resources including eBooks and audio books.

READ - Reading for English Acceleration & Development

Students in Year 7, 8 and 9 participate in READ sessions in conjunction with their English class. Book reviews are shared, new books are promoted, and information literacy skills are taught. Students are shown how to manage and access their loans and make book purchase suggestions. Students are also encouraged to write book reviews to publish and share with the community.

The library at Saint Joseph Campus is a place for productive activity and is an essential resource which supports students and their learning requirements.

- During Break 1 Year 10 to 12 students have access to the Library.
- During Break 2 Year 7 to 9 students have access to the Library.
- Peer Support is available during Break 2 for students who would like support with their work and study, or a peer to talk to.

Canteen
The College canteen is open and operates on a regular basis.

Working with Children Check
Any parent wishing to volunteer or help in the classroom or on excursions at Antonine College is required by state law to have a valid Working with Children Check card.

Visitors to the College
All visitors must report to the College Office. They are required to provide appropriate ID, sign the visitors book and will be provided with a lanyard for emergency and safety reasons. Upon exiting, visitors are required to return the lanyard and sign out.

College Photos
Individual, family, class and College group photos are taken annually. Photographers are booked in advance and you will be notified as the date approaches.

Year 7 Rites of Passage

	Title	What makes this a Rite of Passage?
Term 1	Transition to Secondary Faith Development and Formation	Students participate in activities to designed to welcome them to the College and prepare them with the skills required for success in their Secondary education. Students participate in the Retreat, liturgies, daily reflection and prayer with their year level.
Term 2	Time Capsule	Students create a time capsule reflecting on Year 7 life, which will be returned to them at the end of Year 12.
Term 3	House Dance Competition	Students develop a stronger bond to their House group by creating a dance focusing on the Year Level Theme- Identity.
Term 4	Year Level Concert	Students participate in a music concert to showcase their talents.

Important Events:

- End of semester exams
- Faith Retreat
- Subject specific excursions and incursions
- NAPLAN
- Swimming Carnival
- Athletics Carnival
- Antonine Day
- Feast Days

Core Subjects

All Year 7 students participate and study the following Core Subjects:

Religious Education

Students study the Maronite faith and the work of the Antonine Sisters, they continue on from this with a focus on understanding the Bible, in particular the Old Testament. Students study the Seven Sacraments, focussing on the Sacrament of Initiation. They also study aspects of Social Justice and learn about Malala Yousafzai.

English

Students study the text “Wonder” and analyse film techniques and multimodal texts using “Harvey Krumpet. A focus on Grammar and essay writing is an important component of Year 7 English.

Mathematics

Students begin the year looking at Whole Number, Number properties and Statistics. Students then calculate the probability of events, use algebra to simplify expressions, use the four operations with fractions, identify missing angles and calculate area and perimeter.

Science

Students are introduced to the Science laboratory in Term 1, looking at safety and equipment and Physical Science – Forces. Students go on to study Biological Science – Habitats and Chemical Science – States of Matter and Mixtures.

Humanities

Students look at the importance of water around the world and liveability of areas. Students also study the ancient worlds of Ancient Australia, Ancient Egypt and Ancient China.

Pastoral Care & Careers

Students participate in the You Can Do It program and complete activities such as Circle Time, journal writing and completing career tasks.

Health & Physical Education

Students participate in a number of sports including Basketball, Soccer, Hockey, Netball and T-ball. In Health they study Identity, Nutrition, Body Image and Body Systems.

Arabic Language

Greetings, school and friends are studied at the start of the year, students practice introducing themselves and begin to look at the alphabet. Students go on to read short passages to extract or communicate information. Topics include School and Summer Holidays

Year 7 Electives and Descriptions

Students also engage in one semester of:

Subject	Subject Description
Music	Students focus on developing their musical knowledge and skills in a variety of ways.
Performing Arts	Students learn about voice and movement through different activities and performances. Each class devises and performs a whole class play.
Art	Students are introduced to the design elements of tone, colour, contrast, line, shape and form and then use these to complete art works using the following mediums – pencil, watercolour paint, collage and pen and ink. Students use portraiture and still life as a basis for their assessment tasks.
Visual Communication & Design	Students learn the basics of design through an introduction to the fields of design – Environmental, Industrial and Communication Design. Students create interior and exterior designs.

Curriculum extension programs, excursions, learning support and co-curricular activities support the core curriculum.

A central component of the Teaching and Learning Policy at Antonine College is to ensure students and parents receive ongoing and accurate information about current student progress, which includes adequate notification if a student is not meeting classroom, homework or assessment expectations.

Teachers will endeavour to communicate regularly with parents through:

- Parent/Teacher Interviews
- Email and phone calls
- Meetings when requested
- Mid Semester and End of Semester Reports
- Use of PAM and SIMON for all Homework and Assessment Results
- SeeSaw
- Email digests (a summary email sent each fortnight)

Homework

Students will receive homework in most of their subjects and will need to be organised and prepared for each lesson. The table below describes the homework policy for Year 7 students during term time.

Year Level	Homework	Recommended Time
Year 7	• Should include daily independent reading • May extend class work, focus on developing study notes, projects and assignments, essays and research • Should be coordinated across learning areas to avoid unreasonable workloads for students • Could include online programs or Apps	1-1.5 hours per night

Antonine High Achiever (AHA) Program

Antonine High Achiever (AHA) program is designed to offer students an opportunity to engage in a range of challenging activities including setting learning goals, participating in STEM activities and seeking out independent tasks to extend understanding and develop thinking skills.

AHA Saint Joseph Campus

Part 1: **Personalised Learning Plan (PLP) for students who achieve high results**
1-2 goals to challenge and extend students, identified through close analysis of a range of data as high achieving, will be written for the subject area (either Maths or English) each semester for the year.

Part 2: **High quality in-class differentiation**
Teachers will continue to provide high quality in-class differentiation to meet the needs of their learners.

Part 3: **Extension subject opportunities**
From Year 9 students can select to complete extension subjects including electives, VCE subjects, or University subjects that extend students beyond the curriculum.

Part 4: **Year 8 STEM extension**
This includes the analysis of a range of data to identify and select two groups of Year 8 students to participate in a timetabled period of STEM extension activities.

Part 5: **Learning Area Extension Certificates**
Each Learning Area will be responsible for creating 2-3 Extension Certificates. Students who complete these will receive a certificate and acknowledgement of this accomplishment.

AHA Extension Certificates

https://www.antonine.catholic.edu.au/learning-teaching/saint-joseph-campus/antonine-high-achiever-aha-extension-certificates

Wellbeing and Engagement Policy

GUIDING PRINCIPLES

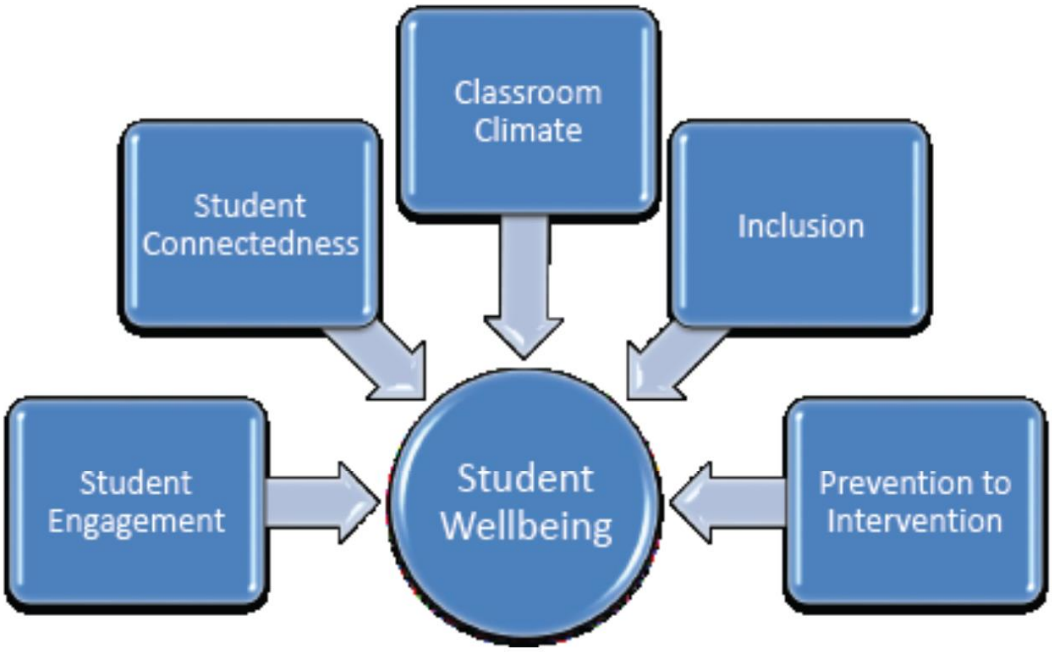
"Antonine College seeks to ingrate faith, life and culture in a safe, affirming and supportive environment where Gospel values are reflected in our daily practices"

Catholic schools are rich places involved with young people during their most formative years and as such the College recognises its position in fostering the positive development of students that emphasises and builds on their capabilities.

The outcome and benefit of promoting positive behaviour in schools is to create safe, supportive learning environments which lead to increased student engagement and improved academic outcomes.

Research concerned with student health and wellbeing emphasises the relationship between academic achievements of students and the promotion of wellbeing.

Antonine College is committed to enhancing the wellbeing of its students through a whole school and tiered approach in the following areas:



COUNSELLING

The College provides wellbeing support for students who may be experiencing ongoing or short-term issues that could affect their learning outcomes.

If you are concerned about your child and would like to make a referral, please contact:

- The Year 7-8 Coordinator - Ms Ayesha Guido
- The Wellbeing and Engagement Leader - Ms Helen Diab

Families are also able to get support from the College Chaplains and Antonine Sisters. The College is affiliated with Youth Workers and other Catholic and government services.

All Year 7 students will partake in a transition support session in small groups with the College Counsellor, Ms Lidia Tanski, in Term 1.

House Information

Students at Antonine College belong to one of four houses and are an important part of their time at the college. Each house proudly bears the name and values of significant people to the college, to our faith and to Australian culture and identity.

The House System enhances student connectedness and is an important protective factor for many students, the house system supports students to experience 'belonging', have positive experiences of school, feel their values align with the school's, and build positive relationships with their peers.

Throughout the year student will participate in school activities, these include a range of sporting, cultural and other events where each House competes or is awarded points.

Every year, the overall F-12 House Winner is announced at our Whole School Mass connecting the Primary and Secondary Campuses.

MacKillop

This House is named in honour of Mother Mary Mackillop who is Australia's first Saint.

- Born in Fitzroy, Melbourne in 1842.
- In 1861 she went to work in Penola, a small town in South Australia, where she met Father Julian Woods and together they opened Australia's first free school 'The Sister of St Joseph'.
- She took a vow of poverty, which meant Mary and her followers had to beg for money.
- Mary's followers grew, and by the time she died in 1909 there were St Joseph's Schools all over Australia.
- Beatified in 19 January 1995 by Pope John Paul II.
- Canonized 17 October 2010, Rome
- Feast Day 8 August
- The RED HOUSE bears her name.

Maroun

This House is named in honour of Saint Maroun.

- Born in the middle of the 4th century.
- He was a monk and priest who later became a hermit. He was an ardent follower of Christ and a zealous missionary with a passion to spread His
- message by preaching it to all he met.
- He renounced the world and its attractions and lived in the ruins of an ancient pagan temple, transforming it into a place of prayer and meditation.
- The Maronite reached Lebanon when St Maroun's first disciple Abraham of Cyrrhus, realised that paganism was thriving in Lebanon. He set out to convert them by introducing them to the way of St Maroun. He is the patron of the Maronite.
- He died in 410 AD.
- The GOLD HOUSE bears his name.

Nassar

This House is named in honour of Sister Marie Nassar.

- Born in Nabay El-Maten, Lebanon.
- First Principal of Antonine College.
- In 1980 Sister Mary together with Sisters Florence, Henriette and Charles were the first Antonine Sisters to come to Australia.
- The Antonine Sisters established a Language School, a Childcare Centre, a Primary School and Secondary College.
- Over the years Sister Mary has worked tirelessly demonstrating her leadership ability and pastoral concern for all. She remains an example for us, as we admire her devotion to God and her selflessness in all her undertakings.
- The BLUE HOUSE bears her name.

Paterson

This House is named in honour of Andrew Barton Paterson.

- Born in 1864 at Narrambla, New South Wales.
- His passion was poetry and he signed his published poems 'the Banjo'.
- In his poetry, 'Banjo' Paterson captured the magic of Australia's bush and the characters who lived there.
- His ballads inspired a pride in Australia and his "Waltzing Matilda" has become Australia's unofficial national anthem. His robust bush ballads, nostalgic for the pastoral age, were tremendously popular.
- He died in Sydney in 1941.
- The GREEN HOUSE bears his name.

Wellbeing for Learning

ANTONINE COLLEGE
Wellbeing for Learning

Enable	Connect	Engage	Faith
Make our school community safe, inclusive and respectful	Establish and maintain collaborative and authentic relationships	Be motivated, empowered and adaptable learners	Trust in God and love one another

enable + connect + engage + faith = success

Uniform Policy

The Dress Code applies during College hours (including travelling to and from the College) and when students are engaged in College activities out of hours. Parents should ensure their child's uniform is being worn correctly.

The Antonine College Dress Code Policy aims to:

- Accurately reflect the values of the Antonine College community
- Create a sense of collective and individual pride in students and their identification with Antonine College.
- Promote a positive image of the College within the wider community.

UNIFORM REQUIREMENTS

All students are required to own and wear the prescribed Antonine College uniform daily and for all official and special occasions. Uniforms should be kept clean, pressed and mended, with shoes kept clean and polished.

Breaches of aspects of the dress code will incur consequences consistent with the Behaviour Management Policy.

A written note is required when circumstances arise causing children to wear non-uniform attire. Uniforms are purchased from Academy Uniforms https://www.academyuniforms.com.au

JEWELLERY

- Ear studs or sleepers (one pair only)
- Wristwatch
- A religious item to be worn inside shirt/dress

NB: The wearing of rings, nose rings, bracelets, bangles and all other jewellery is not permitted. The College will not accept responsibility for jewellery items or other personal belongings.

NOT ALLOWED

- Make up
- Coloured nail polish
- Artificial nails/gel nails/long nails
- Visible body piercing (even if covered)
- Tattoos
- Artificial eye lashes

Only uniform items authorised by the College are to be worn during school hours. Items not listed on the College dress code are prohibited.

HAIR GROOMING BOYS & GIRLS

The College expects students' hair to be neat, clean, kept off face and must remain in its natural colour.

- Shoulder length hair must be tied back and secured with a navy elastic or ribbon. No hair extensions
- No fashionable extremes in hair colour and styles

All items of clothing and equipment must be clearly marked with the child's full name. The College cannot accept responsibility for the loss of any possession

Summer Uniform

Winter Uniform

Summer Sport

Winter Sport

House Top

Bags